

Avita Community Partners
Board of Directors Meeting Minutes

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| DATE: January 26, 2022 | TIME: 7:00 PM |
| PLACE: Avita Administrative Offices and Zoom | PRESIDING: Angela Whidby, Chair |

Attendance

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|------------------|---|---------------|---|----------------|---|
| Seth Barnes, Jr. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Deena Handy | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Angela Whidby | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Barbara Bosanko | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Terry Hawkins | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Carol Williams | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Angie Brown | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Avery Nix | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Kent Woerner | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Sharon Bucek | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Bruce Palmer | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Alice Worthan | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Shelly Echols | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Penny Penn | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Sherry Estep | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Sammy Reece | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Executive Team Member Attendance

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|--------------|---|---------------|---|-------------------|---|
| Greg Ball | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Lori Holbrook | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Mary Donna McAvoy | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Cathy Ganter | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Cindy Levi | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Hannah Quinn | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Allan Harden | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | |

| Agenda Items | Key Discussion Points/Outcomes/Decisions/Action Items |
|--------------------------------|--|
| Welcome & Call to Order | After a meal and Spotlight on Services provided by the Forsyth County Co Responder Program, The Board Meeting was called to order at 7:00 PM by Angela Whidby. |
| Determine Presence of a Quorum | A quorum was present with 13 members in attendance. |
| Approval of Agenda | Motion to approve the agenda was made by Sharon Bucek; second by Penny Penn. Motion carried. |
| Approval of Minutes | Motion to approve the December 8, 2021, minutes was made by Barbara Bosanko; second by Avery Nix. Motion carried. |
| Board Chair Report | Angela welcomed everyone and wished all a happy and healthy New Year |
| Oath of Office | Sharon Bucek read her Oath of Office as the new Board representative of White County |
| CEO Report | <p>Cindy Levi reviewed the following in her report:</p> <ul style="list-style-type: none"> • The new year brought 120 Covid related incidents in the first 10 days of January; the BHCC is now limiting the availability of Covid testing to clients only • The fourth round of COVID relief funds from DHHS were received on December 17th, for a total of \$502,894.02 in FY22 • Georgia Attorney General Chris Carr has announced that the State of Georgia has signed onto the opioid multi-state agreement. Avita will receive funding for opioid abuse prevention and treatment from this settlement • Avita obtained a proposal from HealthCare Staffing and are awaiting alterations to their proposal to determine if this would be a cost savings for Avita and their employees • Avita has implemented a referral bonus program for current staff • Franklin County Schools sent a thank you card for our presenting the Yellow Ribbon Suicide Prevention Program to their students. One student used their YR card and asked for help • Avita will participate in a cooperative agreement with Morehouse College of medicine for their Child and Adolescent Psychiatric Fellowship Program beginning in July • Our FY21 audit results have been received and there were no findings and our organization qualified as a low-risk auditee • The 2022 GA Legislative Session opened on January 10th and improving the mental health of Georgians is a top priority. Some of the items included in the session are the LESS Support Crime Act, raises for state employees (which will include CSB full-time employees) and establishing or maintaining existing co-responder programs across the state • The state of Georgia added Juneteenth as a state holiday to be observed on June 20. In order to keep our services available, Avita will offer this day off as a floating holiday that staff may take anytime between June 20, 2022, and December 31, 2022. • The Avita annual Organizational Climate Survey was distributed in December 2021. The highest scores involved the mission and purpose of the organization and teamwork. The lowest scores were on questions concerning pay and lack of opportunities for growth |

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|---------------------|--|
| Financial Update | <p>Greg Ball reviewed the following in his report:</p> <ul style="list-style-type: none"> • December’s actual net operating results reflect a \$228K net deficit for the month and a \$41K surplus for the year to date. The monthly deficit was attributable to the staff bonus payments made in December 2021. • Actual total monthly revenue compared to budget is an unfavorable variance of \$425K (or 14.9%), driven primarily by the unused capacity at the newly opened BHCC and the continued lower outpatient clinic revenues due to the impacts of COVID • For the month, we had a favorable expense variance from the budget of \$181K. This favorable variance is due to the lag in the hiring of positions for the new BHCC and other operating costs associated with the BHCC, partially offset by the cost of the staff holiday bonus (\$298K) • Our monthly Net Surplus variance from the budget is an unfavorable \$244K. This variance is due to the payment of the staff holiday bonus. • Our Key Performance Indicators (KPIs) continue to exceed the targets established by DBHDD: <ul style="list-style-type: none"> ○ Cash on Hand – 77 days ○ Current Ratio – 5.5:1 ○ Days of Covered Expenses – 62 days ○ Long Term Debt Ratio – .12:1 |
| HR Quarterly Report | <p>Allan Harden reviewed the following in his report :</p> <ul style="list-style-type: none"> • Our current staff are stretched thin filling in for multiple job openings • We are receiving applicants, but they are wanting a higher pay rate than we can offer • We currently have 9 new hires we are expecting for our February new employee orientation • Our combined FT and PT turnover rates through the end of December 2021 was 13.90% • We currently have 84 FT and 42 hourly positions open |
| Announcements | <ul style="list-style-type: none"> • Kent Woerner announced that Cindy met with members of the Rabun County Rotary Club and three local psychiatrists about the possibility of getting an Avita clinic in Rabun County. In February, Cindy will meet with the Board of Commissioners Chairman to discuss the idea further. • Barbara Bosanko announced that Dahlonega is building a new hospital and the old hospital will be used for the University of North Georgia nursing school |
| Adjournment | <p>At 8:00 PM Barbara Bosanko made a motion to adjourn the meeting; second by Avery Nix . Motion passed</p> |

Angela Whidby/DS

February 23, 2022

Presiding Officer Signature

Date Approved

Respectfully submitted,

Dana Sharitt

Dana Sharitt, Recording Secretary